

GENETWORx™ Account Set-Up Form

All fields must be populated. Insert "N/A" if a field is not applicable to avoid delays.

Sales Company Name: GENETWORx _____ Phone/Email: _____
 Sales Rep: _____ Date: _____ MM/DD/YYYY

ACCOUNT INFORMATION

Verify correct spelling and other information to avoid delays.

Practice/Hospital: _____ Office Manager: _____
 Address: _____ Phone: _____
 City/State/Zip: _____ Billing Contact: _____
 Phone: _____ Phone: _____
 Fax: _____ Office Days/Hrs: _____
 Payer Mix %: ____% Commercial Insurance ____% Medicaid ____% Medicare ____% Direct Bill

SECOND LOCATION

Ensure this information spelled correctly and is unique to the second location to avoid delays.

Practice/Hospital: _____ Office Manager: _____
 Address: _____ Phone: _____
 City/State/Zip: _____ Billing Contact: _____
 Phone: _____ Phone: _____
 Fax: _____ Office Days/Hrs: _____

PHYSICIAN INFORMATION

Physician Name:	Degree: (M.D., D.O., etc)	Email:	NPIN: (National Provider Identification)
1 _____	_____	_____	_____
2 _____	_____	_____	_____
3 _____	_____	_____	_____
4 _____	_____	_____	_____
5 _____	_____	_____	_____
6 _____	_____	_____	_____
7 _____	_____	_____	_____
8 _____	_____	_____	_____
9 _____	_____	_____	_____

IT/EMR

Report Preference:
 GENETWORx Fax Fax Number _____
 EMR Company: _____
 Contact Name: _____
 Contact Phone: _____
 Account #: _____

TESTING SUPPLIES

COVID-19 Test Kits Please send Initial COVID-19 Test Kit Order directly to Primary Practice Location.
 Other:
 _____ PGX
 _____ GI/GYN
 _____ Wound/Nail Secondary Location
 _____ Nail Only
 _____ Respiratory
 _____ UTI
 _____ GYNw/PAP
 _____ Prenatal
 _____ CGX
 _____ Carrier Screening Tox

OTHER AUTHORIZED USERS

User Name:	Email:	Phone:
1 _____	_____	_____
2 _____	_____	_____
3 _____	_____	_____
4 _____	_____	_____
5 _____	_____	_____



Print and fax this form to 866-704-3113



Tel 855-GENTWRX or 855-436-8979